

JASON SMITH

- ✉ vote@votejasonpaulsmith.com
-  [LinkedIn](#)
- 📍 Cooper City, FL 33328

EXECUTIVE PROFILE

Highly experienced Emergency Management Executive with vast knowledge and experience in Operational and Administrative functions including Management Services, Technical Services, Communications, Emergency Management, Support Services, Training, Fire Prevention and Emergency Response. Expertise in leading disaster activation and recovery efforts with exceptional ability to plan and execute city-wide emergency preparedness activities, inter-department training programs, operations drills, and disaster simulation exercises to prepare residents and staff to respond effectively in a disaster/emergency situation. Other strengths include:

- | | | |
|--|---------------------------------------|---------------------------|
| ▲ Administration and Management | ▲ Tactical Procedures & Protocols | ▲ Labor/Union Relations |
| ▲ EMS, Fire, Search & Rescue Response | ▲ Community Outreach/Public Relations | ▲ Staff Moral & Mentoring |
| ▲ Policies, Procedures & Program Development | ▲ Budget Planning/Administration | ▲ Crisis Management |
| ▲ Liaising between Local/Federal Agencies | ▲ Grant Application/Management | ▲ Contract Negotiations |
| ▲ Process Improvement/Fire Rescue Best Practices | ▲ Accreditation Standards | ▲ Change Management |

Politically astute, diplomatic, and socially adept able to operate in an open, approachable, transparent, and collaborative manner with community leaders, elected officials, government agencies, public agencies and labor groups. Possess a large network of contacts in government, business, and the public sector. Able to enhance organizational efficiency and reduce bureaucracy resulting in improved service to customers via an empowered and creative staff. Strong foundation of ethics, principles, and values to effectively lead an organization to the highest levels.

PROFESSIONAL EXPERIENCE

BROWARD SHERIFF FIRE RESCUE | BROWARD COUNTY, FL

2003 - PRESENT

■ **Battalion Chief (2003-present)**

Responsible for planning, organizing, directing, coordinating, and supervising activities of the Airport/ Seaport Battalion which include the management of personnel, training, community relations, and related programs and services. Responsible for the mitigation of emergencies through responsive and effective management of fire suppression, emergency medical, rescue, hazardous materials, and other man-made and/or natural disasters that pose a threat to public safety.

Executive Leadership

- Assure operational daily readiness of personnel, apparatus, equipment, and facilities. Maintain appropriate daily staffing levels and manage personnel vacations, holidays, and other absences.
- Supervise personnel through the chain of command; supervisory duties include instructing, coaching, leading, reviewing, and planning the work of others; maintaining standards and excellence; assigning and allocating personnel; assisting in the selection of new employees and recommending employees for promotion; acting on and/or recommending employee discipline.
- Assist in the development and administration of the Department's annual budget; monitor and control expenses in compliance with approved budget.
- Carry out planning and survey work; evaluate the effectiveness of the shift for conformance with Departmental methods, procedures, and policies, and take corrective action when necessary to provide for the effective and efficient operation of the shift.

Emergency Scene Management

- Direct day-to-day management of all front-line operational emergency response services and activities, including fire suppression, emergency medical services, technical rescue, hazardous materials response, disaster response, and related programs, services, and operations.
- Provide incident management and oversight in compliance with department policies or procedures at fire, medical, hazardous materials, technical rescue, and/or large-scale emergencies.
- Formulate response strategies in accordance with predetermined policies, standards, and industry best practices. Utilize and enforce recognized safety standards and procedures and determine level of acceptable risk based upon existing conditions.
- Perform as necessary, fire suppression, ventilation, rescue, salvage, overhaul, extrication, emergency medical care, hazardous materials response, and other emergency response functions.

Department Training, Continuous Improvement (CI), Quality Improvement (QI) Programs

- Coordinate with the Division of Professional Standards in developing, implementing, evaluating, and updating training programs for Department personnel covering areas such as fire suppression, emergency medical care, technical rescue, hazardous materials, special operations, employee physical/mental health, safe work practices, and officer/leadership development.
- Participate in Department training activities to maintain and enhance emergency response, leadership, and command skills.

Fleet, Equipment and Facilities Readiness

- Provide daily oversight of the Department's buildings, apparatus, and equipment to determine compliance with safety standards and operational procedures and to ensure that proper care and attention is given to Department property.
- Ensure that emergency vehicles and equipment are in the utmost state of readiness. (Cont. P2)

PROFESSIONAL EXPERIENCE - (CONTINUED)

BROWARD SHERIFF FIRE RESCUE - (CONTINUED)

- Assist with inspections, fire investigations, fire prevention, and public education initiatives.
- Direct preplanning activities of all multiple dwelling units, commercial, industrial, public places of assembly, and high-risk occupancies.
- Work with the Fire Marshal Division in ensuring required inspections are completed.
- Assign fire prevention, public education, community outreach, and other related activities.

Select Accomplishments and Designations

- Planning Section Chief for Sheriff Emergency Operations Center.
- Training Officer for the Fire/EMS Training Division.
- Incident Commander/Safety Officer for working fires.
- Department Field Training Officer (FTO).
- Held positions on Special OPS: Technical Rescue Team, Air Rescue, and currently on Hazardous Material Team.
- Paramedic/Commander on multiple Presidential Details.
- State Certified Fire Officer I, Hazmat Tech, and Instructor III.
- Played a critical role in obtaining the CFAI Accreditation for the BSO Fire Rescue & Emergency Services, FY 2012.
- Recipient of numerous commendations and letters for exemplary service responding to emergencies and lifesaving efforts.

■ Assistant District Fire Chief (2016-2018)

Worked with the Fire Chief in policy development and management of all administrative and support functions for (4) fire stations; (3) municipal and (1) county fire stations and 120 employees. Responsible for the planning, organization, and management of departmental budget(\$35M); payroll; personnel, and related human resources management functions; capital projects; MIS; dispatch and communications; apparatus procurement, maintenance and repair; quality assurance, and quality control department wide.

Executive Leadership

- Managed all departmental contractual agreements with outside vendors and agencies upon approval of the County Commission.
- Met with City Directors, Managers, Commissioners and Mayor to discuss needs relevant to providing exceptional public safety.
- Developed and presented budgets before the Commission, as well as other legislative items on a consistent basis.
- Responsible for a variety of functions including payroll, personnel issues, maintenance of all fire apparatus, uniforms, protective clothing and firefighter equipment issuance, monitoring of all emergency disasters through EOC, staffing the Alarm Office and Dispatch Center, the Fire Central Information Office, purchasing, capital improvement projects, and maintenance of all facilities.
- Achieved all responsibilities through cooperation and communication with Department Directors, Assistant Directors, City Manager's staff and various outside agencies.
- Served as Department's PIO, conducting media interviews and generating written press releases related to emergency incident activities.

Select Designations

- Municipal Representative at the Broward Emergency Operations Center.
- Community Emergency Response Team oversight for the municipality posted at different locations during community events and storms responses.
- Staff Duty Officer (SDO) for the entire Broward County Fire department on a rotating status.
- Rotary Club of Weston Representative accountable for promoting the mission of building community.

BARRY UNIVERSITY | PEMBROKE PINES, FL

2013 - 2018

■ Assistant Dean of Emergency Management Services

Responsible for managing and leading operations and administration of the Emergency Management Services Program for EMT, Paramedic, AHA, Minimum Fire Standards, Fire Officer, and Grants across 3 campuses. Oversaw the quality of program delivery, regulatory audits/compliance, and development and implementation of effective strategies to meet student outcomes. Areas of focus included Licensing, Accreditation, Curriculum and Instruction, and Professional Development initiatives. Led a staff of 100 and managed a \$1M budget.

Program Management

- Ensured AHA Training Center was compliant with internal, federal, state, and accreditation standards to include scheduling classes, assigning faculty, delivery of instruction, hiring, training, development, and assessment of faculty.
- Successfully implemented best practices in facilitating learning and advancing education and provided high-quality educational programs of distinction including (7) Paramedic, Fire Officer programs; (3) America Heart programs; (2) NAEMT programs; and Fire Assessment Training and Assessment Center.
- Worked collaboratively with the Director of Admission to produce marketing videos to potential students and implement an aggressive strategic enrollment plan to meet targets and develop an outreach/follow-up strategy to improve conversion and yield.
- Worked effectively across all departments, and built high-performing, trusting relationships within the College and outside constituents.
- Served as Lead negotiator with municipalities and hospital contracts to secure job placement opportunities for students. (Cont. P3)

PROFESSIONAL EXPERIENCE - (CONTINUED)

BARRY UNIVERSITY - (CONTINUED)

Staff Development

- Re-focused EMS and Fire faculty members through shadowing and classroom observations including providing regular feedback and coaching according to NAEMT, PHTLS, AMLS, and TCCC guidelines.
- Held Instructor and Provider Certifications in BLS, ACLS, PALS, AMLS, PHTLS and TCCC to ensure every instructor, including substitute instructors were sufficiently trained prior to instructing a class.

Curriculum Development

- Subject matter expert in curriculum reviews and revisions in order to improve quality of the program.
- Successfully implemented best practices to facilitate learning, advance education and provide high-quality educational programs of distinction. Employed innovative delivery systems and rich learning resources.
- Implemented a program with data driven decisions that aligned student achievement to college standards and raised scores. Integrated programs and applications of technology as an instructional tool.

LIGHT HOUSE POINT FIRE RESCUE | LIGHT HOUSE POINT, FL

2002 - 2003

■ Fire Fighter / Paramedic

Responded to emergency calls requiring fire suppression. Duties encompassed pumping proper volumes of water; controlling and extinguishing fires; protecting life, environment and property; providing emergency medical care when necessary; fire prevention; training; and resource management.

- Operated apparatus at emergency scene to supply adequate water for suppression needs and/or aerial operations, ground ladder or general truck company operations, and assisted other firefighters on scene by distributing equipment from apparatus as needed.
- Selflessly performed fire fighting activities and rescue operations in emergency and non-emergency operations to a diverse population.
- Assisted in fire safety/prevention demonstrations, presentations and inspections to initiate community partnerships and enhance community services.
- Served as FTO for in-house topics and assisted with CEU's, and Q.I.

CARDIO NUCLEAR | MARGATE, FL

2002 - 2003

■ Paramedic

Provided medical preparation, monitoring, and stress testing on all patients at this cardiac facility.

- Cared for and treated patients that needed medical attention. Ensured quality and appropriateness of care for all age groups.
- Assisted nuclear techs with all patient procedures taking vital signs and getting IV access when necessary.
- Performed routine procedures in an appropriate and proficient manner. Ensured compliance with protocols, local, state, and federal requirements for health and safety.

MEMORIAL WEST HOSPITAL | PEMBROKE PINES, FL

2002 - 2003

■ Paramedic

Utilized advanced skills to assist with patient care in the Emergency Department. Responded to codes including Code Assist, Code Blue, etc. according to unit needs. Assisted with special procedures and transported monitored patients to telemetry units.

- Performed skills including EKGs, phlebotomy, starts and discontinuation of peripheral IV and peripheral IV site care, as well as putting patients on oxygen, sterile dressings and wound care and visual acuity checks.
- Collaborated with Emergency Service health care team/staff to provide comprehensive and coordinated patient care services.
- Assisted in evaluating patients with heart attacks on arrival to the emergency department. Took vital signs and physical assessments and properly documented patient files.
- Applied orthopedic devices and sterile dressings in an appropriate manner following protocols and standing orders.
- Gave follow-up instructions and conducted patient and family education.

EXECUTIVE BOARD EXPERIENCE

BROWARD COUNTY PROFESSIONAL FIRE FIGHTERS AND PARAMEDICS (BCCPFF)

2019 - 2022

■ President

Served as the President of largest union in Broward County for 738 active members and 186 retirees. Prior positions held include Elected Vice President; Elected Staff Representative; and appointed Sergeant of Arms.

- Attended and actively participated in board and committee meetings to support the organization's mission, vision, strategic goals, policies, and programs. (Cont. P4)

EXECUTIVE BOARD EXPERIENCE - (CONTINUED)

BROWARD COUNTY PROFESSIONAL FIRE FIGHTERS AND PARAMEDICS (BCCPFF) - (CONTINUED)

- Monitored strategic goals to improve service through the use of efficient processes while evaluating risk and optimizing resources to contribute to the overall growth of the organization.
- Chief contract negotiator representing and advocating new contracts related to benefits, raises, and pension plan.
- Liaison between city officials and officers, working closely with Mayor and City Council and City Attorneys.
- Trustee on post-retirement health care plan.
- Chairmen on the Broward Regional EMS County Council.
- Chairmen on the Sheriff Emergency Operation Center Employee Disaster Relief.

INSTRUCTIONAL EXPERIENCE

RESOLVE MARINE GROUP | PORT EVERGLADES, FL **2007 - 2014**

■ **Instructor**

EDUCATION AFFILIATES FORTIS COLLEGE | MIAMI, FL **2009 - 2011**

■ **C.E.U. Manager / Instructor**

FLORIDA MEDICAL TRAINING INSTITUTE | DORAL, FL **2007 - 2009**

■ **Lead Paramedic Instructor**

EMS ACADEMY | PLANTATION, FL **2003 - 2006**

■ **Lead Paramedic Instructor**

EDUCATION + CERTIFICATIONS

Master of Science Degree in Emergency Management, Walden University Minneapolis, MN

Bachelor of Science Degree in Fire Management Services, Columbia Southern University, Orange Beach, AL

Associate of Science Degree in Fire Science Technology, Florida Medical Training Institute, Coral Springs, FL

Associate of Science Degree in Emergency Medical Service Technology, Florida Medical Training Institute, Coral Springs, FL

EMT / Paramedic National Certifications, Private College, Coconut Creek, FL

State / National Fire Certifications

NAEMT PHTLS, AMLS, and TCCC Certifications

FAA Licensed Private Pilot Instrument Rated

FEMA Certifications

IS-5: Introduction to Hazardous Materials

IS-200: Basic Incident Command System

IS-241: Decision Making and Problem-Solving

IS-317: Introduction to Community Emergency Response Team (CERTs)

ICS-400: Advanced ICS - Complex Incidents

IS-701: NIMS Multiagency Coordination System

IS-706: NIMS Intrastate Mutual Aid

L962: All-Hazards Position Specific Planning Section Chief

S-2200: Basic Emergency Operations Center Functions

IS-0029: Public Information Officer Awareness

IS-240: Leadership and Influence

IS-242: Effective Communication

IS-393: Introduction to Hazard Mitigation

IS-700: Introduction to the National Incident Management

IS-704: NIMS Communication and Information Management

IS-800: National Response Framework

L984: All-Hazards Task Force/Strike Team Leader